



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 January 2013 - 30 April 2013

Whilst the majority of the Executive's business at the meetings listed in the Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that, when appropriate part of the Executive meeting listed in this Forward Plan will be held in Private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken, unless they are confidential or exempt within the meaning of the Local Government Acts. These documents will be published on the Council's website at www.tamworth.gov.uk at least five working days before the decision is due to be taken. Paper copies will be available via the telephone and e-mail address set out below.

If you have any queries please e-mail lara-allman@tamworth.gov.uk

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by Lara Allman
01827 709264*

Conf/Non-Conf	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Non-Confidential	Cabinet 9/01/13	Yes	Tamworth Local Plan To provide Members with an update on progress of the Local Plan and to approve the updated timetable (LDS)	Portfolio Holder for Economic Development and Enterprise Matthew Bowers Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk		Tamworth Local Plan Tamworth Local Plan Tamworth Local Plan
Non-Conf	Cabinet 9/01/13	Yes	Review of Housing Capital Programme This report provides an update on the progress of the 2012/13 Housing Capital Programme, provides details of expenditure to date along with information on anticipated expenditure at year-end. The report will also detail areas where budget virements are recommended.	Portfolio Holder for Housing Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Review to be undertaken by Head of Asset Management and Head of Landlord Services Head of Landlord Services Accountant	Review of Housing Capital Programme

Non-Confidential	Cabinet 9/01/13	Yes	<p>Draft Budget & Medium Term Financial Strategy 2013/14</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 22nd January 2013 and receive their feedback on:</p> <p>General Services Revenue budget and council tax for 2013/14;</p> <p>Housing Revenue Account budget for 2013/14;</p> <p>Capital Programme;</p> <p>Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Board following Budget Consultation with local residents, businesses and stakeholders</p> <p>Executive Board Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2013/14
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Non-Conf	Cabinet 9/01/13	Yes	<p>Sheltered Housing Framework This report sets out the response to the County-wide changes from April 2013, to Supporting People grant funding. It also highlights the range of management models and opportunities for developing sheltered housing provision in Tamworth in relation to flexi care and personalisation.</p>	<p>Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk</p>	<p>As detailed in the report. A stakeholder workshop is planned for October 2012 to inform the report</p>	<p>Sheltered Housing Framework</p>
Conf 3	Cabinet 9/01/13	Yes	<p>Review of the Shop Mobility Service A review of the Shop Mobility Service has been carried out.</p> <p>This report details the outcomes of that review and recommendations going forward.</p>	<p>Portfolio Holder for Core Services & Assets Tracey Yeomans Head of Customer Services Tracey-yeomans@tamworth.gov.uk</p>		<p>Review of the Shop Mobility Service</p>

Non Confidential	Cabinet 9/01/13	Yes	Consultation Response to Planning Documents Consideration of Birmingham Development Plan (Planning for Birmingham's Growing Population) Options Consultation and North Warwickshire Local Plan Publication Consultation	Portfolio Holder for Economic Development and Enterprise Alexander Roberts Development Plan Manager alexander-roberts@tamworth.gov.uk		Consultation response to Planning Documents
Non-Conf	Cabinet 30/01/13	Yes	Business Rates Income Forecast Business Rates Income forecast for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Business Rates Income Forecast
non	Cabinet 30/01/13	Yes	Summer Playscheme Delivery Method To seek approval to amend the delivery process of Summer Playschemes to enable greater choice / higher quality products and a more cost effective model.	Portfolio Holder for Economic Development and Enterprise Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk		Summer Playscheme Delivery Method

Non-Confidential	Cabinet 30/01/13	Yes	Localism Act 2011 Part 5 Chapter 3 of the Localism Act 2011 details regulations for Assets of Community Value and sets out the Community Right to Bid. This report informs Cabinet of the requirements of the regulations which came into force in September 2012 and seeks approval to put in place the processes necessary to meet these regulations.	Leader of the Council Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk		Localism Act 2011
Non-Confidential	Cabinet 30/01/13	Yes	Write off of Irrecoverable Business Rates in Excess of £10,000 To seek approval to write-off irrecoverable debt for National Non-Domestic Rates.	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write off of Irrecoverable Business Rates in Excess of £10,000

Confidential 3	Cabinet 30/01/13	Yes	Cultural Quarter and Tamworth Assembly Rooms Development Update	Portfolio Holder for Economic Development and Enterprise Elanor Thompson, Matthew Fletcher Arts and Events Manager elanor-thompson@tamworth.gov.uk, Economic Development Officer matthew-fletcher@tamworth.gov.uk		Cultural Quarter and Tamworth Assembly Rooms Development Update
Non-Conf	Cabinet 20/02/13	Yes	Quarter 3 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Cabinet Report for Quarter 3 2012/13 Performance Report
Non-Conf	Cabinet 20/02/13	Yes	Cabinet Report for Write Offs 01/04/12 - 31/12/12	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for Write Offs 01/04/12 - 31/12/12

Non-Conf	Cabinet 20/02/13	Yes	Private Sector Housing Enforcement Policy revision of existing policy	Portfolio Holder for Housing Rachel Ashford Rachel-Ashford@tamworth.gov.uk		Private Sector Housing Enforcement Policy
Non Confidential	Cabinet 20/02/13	Yes	Landlord Service Charges - De-pooling of Rent To set out the principles involved in de-pooling rent in order to maximise income, to the Council, through the collection of service charges	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	elected members, tenants, leaseholders and internal partners	Landlord Service Charges - De-pooling of Rent
Non Confidential	Cabinet 20/02/13	Yes	Domestic Abuse Policy A new corporate policy to reinforce our commitment that domestic abuse is managed effectively.	Portfolio Holder for Community Development David Fern Community Safety Manager David-Fern@tamworth.gov.uk		Domestic Abuse Policy

Non Confidential	Cabinet 20/02/13	Yes	Discretionary Rate Relief Report Application from a Qualifying Organisation	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Discretionary Rate Relief Report
Non Confidential	Cabinet 20/02/13	Yes	Active Tamworth Report to seek permission to launch Active Tamworth	Portfolio Holder for Economic Development and Enterprise Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk		Active Tamworth

<p>Non-Confidential</p>	<p>Cabinet 20/02/13</p> <p>Council 26/02/13</p>	<p>Yes</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2013/14 For Members to approve the Single Corporate Vision & Strategic Priorities for 2013/14 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2013/14;</p> <p>Housing Revenue Account (HRA) budget for 2013/14;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS). and To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Board following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) Executive Board Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2013/14</p>
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Confidential 1 & 3	Cabinet 20/02/13 Council 19/03/13	Yes	Review of Pay Policy This report details Tamworth Borough Council's revised Pay Policy Statement for 2013.	Leader of the Council Anica Goodwin Director - Transformation/Corporate Performance anica- goodwin@tamworth.gov. uk		Review of Pay Policy
Non- Confidential	Council 19/03/13	Yes	Review of Members Allowances	Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		Review of Members Allowances
Non- Confidential	Cabinet 13/03/13	Yes	Local Authority Mortgage Rate for Mortgages Under Housing Act 1985 The purpose of this report is, in accordance with Section 438 of the Housing Act 1985, to make the statutory declaration of the local authority mortgage interest rate from 1 April 2013.	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Local Authority Mortgage Rate for Mortgages Under Housing Act 1985

Confidential 1 & 3	Cabinet 13/03/13	Yes	Housing Regeneration Programme Update To set out the options to support tenant's and leaseholders' affected by the regeneration plans in relation to re-housing and future decant planning.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Statutory consultation arrangements as set out in the report	Housing Regeneration Programme Update
Non-Confidential	Cabinet 10/04/13	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions

Confidential 3	Cabinet 10/04/13	Yes	Mears Performance 2012/13 Summary report detailing performance during & post mobilisation of the new repairs and investment contract, including Mears acquisition of Morrisons FS.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Mears Performance 2012/13
Non-confidential	Cabinet 10/04/13	Yes	HRA Business Plan (2012-2042) Update To update the financial plan in relation to the HRA Business Plan. Specifically accounting for regeneration plans and welfare reform in relation to bad debt provision.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		HRA Business Plan (2012-2042) Update

Non confidential	Cabinet 10/04/13	Yes	Proposed Broadmeadow Local Nature Reserve For decision on the development of the Broadmeadow open space, including replacing the existing bridge and culminating in it being designated a Local Nature Reserve.	Portfolio Holder for Environment and Waste Management Sarah McGrandle Head of Environmental Management sarah-mcgrandle@tamworth.gov.uk		Proposed Broadmeadow Local Nature Reserve
Non Confidential	Cabinet 10/04/13	Yes	Higher Level Stewardship Action Plan To inform members of the Higher Level Stewardship Grant for relevant open space and the subsequent Action Plan.	Portfolio Holder for Environment and Waste Management Sarah McGrandle Head of Environmental Management sarah-mcgrandle@tamworth.gov.uk	None	Higher Level Stewardship Action Plan

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.